

Essay Submission FAQs:

1. Who is Eligible?

Existing staff members from member Banks/Financial Institutions.

2. How do I register for the first time?

Enter your details on the registration page and click Register.

3. What happens after registration?

You will receive an email on your registered email ID containing:

- a verification link
- a One-Time Password (OTP)

4. How do I complete my registration?

Open the email, click the verification link, and enter the OTP on the essay submission portal. Once this is done, your registration will be completed successfully.

5. How many topics can I choose?

Under Topics (Available), you may select any 2 topics out of the 7 listed topics and proceed by clicking Next.

6. How do I upload my essay?

Under Topics (Enrolled), go to the Submission section and click the “” icon to upload your essay in PDF (.pdf) format and Word doc (.docx) format for the selected topic.

7. How can I check whether my essay has been submitted?

Once uploaded, your submission will be visible on the Topics(Enrolled) portal along with the date and time of submission.

8. How do I view my submitted essay?

Click the “” icon to open your submitted pdf.

9. Can I edit or replace my submission?

No. Once submitted, the submissions are finalized and cannot be changed.

10. In what format should the essay be uploaded?

Essays must be uploaded in .pdf format AND .docx format only (size less than 5 MB is suggested)

11. Who can I contact for support?

For any queries, please contact:

Mr. Uttam Sharma – 7045590704

Mr. Subodh Singh – 8691968172

Mr. Tushar Kumar – 7489634679

